

*** For Current Full-time Postgraduate Students who find jobs by themselves**
****Please attach a copy of your employment letter/contract & NOL (No Objection Letter)(for non-local students)****

Department of Computing - The Hong Kong Polytechnic University
Postgraduate Internship Endorsement Form

Personal Particulars

Full Name: _____ Sex: _____

Programme: MSc in _____ Student ID.: _____

Contact Tel. No.: _____ Email address: _____

Internship Position

Company Name: _____ Position Title: _____

Address: _____

Job Description: _____

Commencement Date: * _____ End Date: * _____

Monthly Remuneration: _____

Company Supervisor's Tel. No.: _____ Title: _____

E-Mail: _____

* Please note that the duration of study- / curriculum-related internship is up to one year, or one-third of the normal duration of the relevant full-time study programme, **whichever is shorter**.

Study Status

Would you continue your Postgraduate Internship during regular school semester? [] YES [] NO

**If yes, subjects registered / will register in the current / coming school semester?

1. _____ 2. _____

3. _____ 4. _____

** Students should have completed at least not less than 40% of the postgraduate studies with a GPA attainment of at least 2.5 in the recent semester of study

Declaration

I, _____ declare that the information given by me in this form is complete and true to the best of my knowledge. I authorize Department of Computing to handle and use the personal data/information provided by me in activities relating to the Postgraduate Internship Programme/ MSc study / my visa application.

Applicant's Signature: _____

Date: _____

Supervisor's Endorsement

Any internship must be subject related. I hereby certify that the job described above is related to the following subject.

Subject Code/Title: _____

Comment: _____

Signature: _____

Subject lecturer / Supervisor's Name: _____

Date: _____

Programme Leader's Endorsement

Comment: _____

Signature: _____

Programme Leader's Name: _____

Date: _____