

# RAMADA HOTEL KOWLOON

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To : Ramada Hotel Kowloon  
Attention : Irene Lo – Senior Sales Manager  
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Subject : 第十二屆全國高校電腦系主任/院長論壇事宜

Dear Sirs,

Ramada Hotel Kowloon is pleased to offer a Super-Save Rate at **HK\$580** for single/double occupancy which subject to 10% service charge per room per night under Superior room category & **HK\$50** per person per day for buffet breakfast for those guests who join 第十二屆全國高校電腦系主任/院長論壇事宜 held by The Hong Kong Polytechnic University for coming November 2009. For reservation, just fill in the reservation form as below and return to us for confirmation.

**\*\* Room space & rate will be subject to change without further notice on or before 01 October 2009 \*\***

## Part I – To be completed by accommodation application

Date: \_\_\_\_\_

{ } Reservation

{ } Adjustment

{ } Cancellation

Guest Name : \_\_\_\_\_

Arrival Date : \_\_\_\_\_ Arrival Flight \_\_\_\_\_

Departure Date : \_\_\_\_\_ Departure Flight \_\_\_\_\_

No. of room (s) : \_\_\_\_\_ Special Request(s) \_\_\_\_\_

Transportation required : Yes ( ) HK\$90 per trip per person (*one day in advance*) No ( )

Credit card Number : \_\_\_\_\_ Expiry Date \_\_\_\_\_

For Guarantee Purpose *Cancellation only accepted 7 days prior to arrival, otherwise one night room rental will be charged as penalty*

Name of Application : \_\_\_\_\_ Signature : \_\_\_\_\_

E-mail : \_\_\_\_\_ Fax : \_\_\_\_\_

## Part II - To be completed by Hotel

{ } Reservation Accepted { } Reservation Rejected / Reason \_\_\_\_\_

Room Rate : \_\_\_\_\_ Remarks : \_\_\_\_\_

Signature : \_\_\_\_\_ Date : \_\_\_\_\_